ASHRAE Dayton Chapter

BOG – Meeting Minutes

Date of Meeting:	September 18, 2013	**Location:**	Heapy Engineering
Minutes Prepared By:	Nathan Lammers	**Time:**	8:00 a.m. – 9:30 a.m.

Attendance

Steve Coppock	Nathan Lammers
Jeremy Fauber	Dennis Lammlein
Jason Gillespie	Russ Marcks
Larraine Kapka	Steve Meier
Mike Kennedy	Evan Nutt
Kyle Kurtz	Rick Pavlak

Decisions Made

1. Approved meeting minutes from the August 21 meeting
2. Kyle signed to lock in Sinclair rooms for Expo in March

Action Items

	Assigned to	Due date
1. Send Russ meeting minutes to put on website	Nathan Lammers	ASAP
2. Contact Engineers Club to inform them about not having Jan, March, and April 2014 meetings there	Nathan Lammers	ASAP
3. Contact GE about potential tour of Epicenter in April	Dennis Lammlein	ASAP
4. Investigate IPOD/Android App as supplement/replacement to website	Steve Meier	ASAP
5. Send list of new members to Larraine	Steve Coppock	ASAP
6. Send out Geo Summit Document with Newsletter	Jeremy Fauber	With Newsletter
7. Have planning meeting	CTTC Committee	9/20/2013
8. Send Thank You letter to Liebert	Kyle Kurtz	ASAP
9. Investigate Square as a possibility for credit card payments (Make sure chapter does not retain credit card information	Jason Gillespie	ASAP

Minutes

PRESIDENT'S REPORT

- Thank you Kyle for the donuts
- Approved meeting minutes from the August 21 meeting
- Thank you to Nathan for completing better minutes than Evan
- October meeting speaker is tentatively scheduled to be Jim Carleton on IAQ

TREASURER REPORT

- The chapter's current balance stands at $13,640
- The chapter's current scholarship balance stands at $4,233
- Acquired price sheets for all Engineers Club Services and emailed them to Kyle and Nathan

SECRETARIAL REPORT

- Contacted Engineers Club about prices, prices have not increased, but they may increase after the 1st of the year, Engineers Club will contact us with any price increase

SCHOLARSHIP COMMITTEE

- Scholarship Marketing to kick off in 1 to 1.5 months

RESEARCH PROMOTION

- Everyone's donations for Full Circle are in, thank you to all
- Attended national research meeting in Chicago

STUDENT ACTIVITIES

- UD Student Branch has a new president
- There are 8 new members of the Dayton Area Student Branch
- K12 STEM Leadership Award is something we should investigate
    a. All officers and Student Activities Chair would have to do visits to K12 schools
    b. Would have to be complete by Feb 1, 2014

MEMBERSHIP PROMOTION

- The Membership Promotion meeting is October 14th

PRESIDENT ELECT

- Evan has taken the responsibility of being in charge of planning and leading the March 2014 Expo

CTTC (Chapter Technology Transfer Committee)

- Had one planning meeting, and will have another prior to next BOG meeting
- Lew Harriman scheduled to speak at Expo in March on humidity
- Mike Thompson scheduled to speak at November meeting on Refrigerants
- December and February Meetings are still open, though they have tentatively been filled
- Steve Meier and Steve Coppock are now on the CTTC Committee
- Current schedule (subject to change):

    a. October 14 – Membership Promotion Meeting – Student Night (Dinner)
    b. November 11 – Research Promotion Meeting (Dinner) – Mike Thompson [Refrigerants]
    c. December 9 – Acoustics? (Lunch)
    d. January ?? – Holiday Party (TBD)
    e. February 10 – Water Treatment? (Lunch)
    f. March 10 – Expo @ Sinclair – Joint with AIA & Student Night (Afternoon/Evening)
    g. April 14 – GE Epicenter? (Tour)