

Date of Meeting: October 17, 2012

Location: Heapy Engineering

Minutes Prepared By: Evan Nutt

Time: 8:00 a.m. – 9:30 a.m.

Attendance

Jeremy Fauber	Frank Mauro
Tom Ferdelman	Steve Meier
Jason Gillespie	Evan Nutt
Lorraine Kapka	Rick Pavlak
Dennis Lammlein	Jake Taylor
Russ Marcks	

Decisions Made

1. Approved meeting minutes from the September 19 meeting
2. Dayton ASHRAE Chapter awards will be given at the November meeting
3. Apply Dennis' CRC reimbursement to his local dues
4. The Dayton ASHRAE Chapter will not advertise Solid Blend Technology's November training

Action Items

	Assigned to	Due date
1. Send the last three meeting minutes to Russ for website distribution	Evan Nutt	ASAP
2. Finish roster and send to Jeremy for final distribution	Jake Taylor	ASAP
3. Apply Dennis' CRC reimbursement to his local dues	Jake Taylor	ASAP
4. Email PDHs to those who requested them from the October meeting/presentation	Jake Taylor	ASAP

Minutes

PRESIDENT'S REPORT

- Thank you Tom for the donuts
- Approved meeting minutes from September 19 meeting
- Jason formally welcomed Steve Meier into the new YEA Chair position
- Jason decided to present the Dayton ASHRAE Chapter awards at the November meeting
- Jason would like to work on getting a Sustainability Committee together; comprised of both students and professionals
- Jeremy motioned to advertise the training held by Solid Blend Technologies regarding ASHRAE 188P and the prevention of Legionnaire's Disease, but after the board's discussion, it was not seconded and therefore was turned down

TREASURER REPORT

- Current balance stands at approximately \$20,000.00
- Jake created a savings account through Chase for the Scholarship Fund, which has approximately \$1,600 in it
- Jake completed the CRMS (Arms) form so that the chapter is registered as a fund raising entity in Ohio
- Jake filled out the federal tax form
- Dennis' CRC reimbursement will be held by the treasurer and applied to Dennis' local chapter dues

SECRETARIAL REPORT

- Jake will email PDHs to those who requested them from the last ASHRAE meeting/presentation
- Jake will finish up the final edits requested on the roster and send it to Jeremy for distribution
- Evan is to send the last three created meeting minutes to Russ for website distribution

SCHOLARSHIP COMMITTEE

- Lorraine has begun advertising for the scholarship(s)

RESEARCH PROMOTION

- Dennis has received all of the BOG's Full Circle donations
- The Research Promotion balance currently stands at \$5,027.00
- Dennis shared the good news of Emerson wanting to maintain their generous donations

STUDENT ACTIVITIES

- The UD branch is on track with membership
- Russ is focusing his efforts on recruiting student members for the Dayton Area Branch

MEMBERSHIP PROMOTION

- We have no current update from the Membership Promotion sub-committee

CTTC (Chapter Technology Transfer Committee)

- It has been decided that Bruce Knapp will be the moderator for the November meeting's panel discussion regarding ASHRAE 189.1
- The chapter currently welcomes Lew Harriman, Ryan Hoffman, and Merle McBride to the ASHRAE 189.1 panel
- The chapter would like to welcome one more panelist; possibly an owner/operator of a LEED certified building
- Lew Harriman will also be doing the Tech Session for the November meeting
- The chapter discussed the possibility of holding another event besides the golf outing, such as skydiving or fishing
- The chapter discussed possible Winter meeting locations, but a final decision was not made