

**DAYTON ASHRAE
BOG MEETING MINUTES
NOVEMBER 29, 2007**

Officers in Attendance:

Greg Cohron	President
Tom Ferdelman	Past President, Historian
Lorraine Kapka	President Elect, Newsletter Editor
Jeremy Fauber	Treasurer, E-mail
Frank Mauro	Past President
Colleen Haun	Secretary
Denny Lammlein	Research Promotion

Officers Absent:

Joe Ferdelman	Membership
Bart Grunewald	CTTC
Russ Marcks	Student Activities, Home Page Editor

Guests in Attendance:

Angel Collins	Weber-Huff
Bruce Knapp	Heapy

The minutes for October were approved.

Next BOG meeting will be December 19, 8 AM, Heapy

Frank Mauro

He feels everything is in place for the meeting. They will be bringing a laptop and a projector and Frank will get Lorraine a bio on Jim Montgomery today.

Angel Collins

Angel volunteered to call Miami Valley CTC to see if their culinary school would be able to take care of our January Holiday party. She was asked to check on available Friday or Saturday evenings, the cost per person, if they have a facility to have us, if there is room for dancing afterwards, and if there is any other charges associated with using their facility. The number that attended last year was approximately 80 people.

President-Greg Cohron

- Greg gave a flashdrive to Jeremy for treasury info
- Christmas party ideas-Use Heapy's lobby and get a caterer and entertainment. Possible '50/'60 dancing, Irish dancing, magician, Are you smarter than a 5th grader or similar game show, dance instructor.
- Greg said his plan for the December 7th breakfast was to have Joe talk on membership, Greg talk on leadership and Denny talk on sponsorship.
- Greg shared with the Board that he has passes for ASHRAE New York and he is willing to share them with anyone who is interested.
- We voted for a policy on students attending meetings. Students are free on student night and on membership promotion night and after that there will be a \$10.00 charge
- Greg will provide name tags for non-ASHRAE members that will be attending the December 7th breakfast
- Greg will bring pledge cards to the December 7th breakfast meeting.
- Greg will send Joe Ferdelman an email concerning his part of the Decembert 7th presentation
- Cincinnati Financial was discussed as a possibility for a tour

Tom Ferdelman

- Tom is continuing to take care of the banners and name tags.
- Tom will contact Life Members to remind them to fill out the proper form to retain their life membership
- PDH certificates were a real hit. Tom will produce PDH certificates for the December meeting as well.
- Tom presented to the board on increase in dues for next year (2008-2009) to \$95.00. Seconded by Lorraine, Greg, Jeremy and Colleen
- Tom will continue to make sure that all members that do not have email receive a copy of the newsletter in the mail

Denny Lammlein

Russell Marcks

- Russ will have the website setup again for members at the December 10th meeting
- BOG minutes will be posted on the website, however, not the agenda. In addition, no treasury attachments will be posted.

Lorraine Kapka

- Time was reviewed for the luncheon on December 10th and it was decided 11:30 am Lunch, 11:45-12:00 Chapter Business, and 12:00 to 1:00 presentation
- Lorraine will put in the newsletter that we have tickets (\$10.00 each) for the May 4th, 2:00 PM, Dragons game. Additionally, Lorraine is making up a form for the registration table concerning the tickets.
- Lorraine will have info in the newsletter covering the Webinar on April 16th, 1 PM to 4 PM) at Sinclair College. 3 CPD points
- Jeremy gave Lorraine new members list for the newsletter announcement
- Lorraine will list in newsletter the availability of PDH certificates to those that attend monthly meetings
- Lorraine will put an ad in the newsletter under HELP WANTED looking for a possible student to takeover the Dayton ASHRAE website.

Jeremy Fauber

- Jeremy handed out and reviewed the cash flow report, reconciliation report, etc.
- Jeremy will keep list of all attendees. PDH certificates will only be available to those who have registered with Jeremy.
- Jeremy will arrive at 11:00 AM at the Engineer's Club to be available for registration
- Doug Davidson (AEE) will pass on the sections of our newsletter that he feels will be of importance to his members.
- Jeremy was given \$53.00 at the end of the November meeting. It was the profit from the gas card. This will be given to Dayton ASHRAE to help with the cost of Student Night.
- Mike Kirchens has been removed from the bank accounts and Greg Cohron has been added
- Jeremy received a request for cash donations to the Engineer's Club so they can give their employees Christmas bonuses. It was voted that Dayton ASHRAE would give \$100.00 to the Engineer's Club for this purpose

Colleen Haun

- Colleen will take care of a separate table for Past Presidents (April dinner)
- Colleen was voted as permanent secretary for this year. Possibly next year it will not be part of the officer rotation.

- Colleen will provide Tom Ferdelman the list of attendees to the breakfast meeting. Tom will bring ASHRAE name tags.

Joe Ferdelman

- Joe will talk about Membership at the December 7th breakfast, 7:30 AM, Heapy
- Joe is working on a welcome letter to new members.

Bruce Knapp

- Bruce is going to try to organize a Student ASHRAE chapter at UD. One of the instructors has a grant from ASHRAE and he can talk on what he is doing with the grant money, etc. This could be the April meeting or possibly next year.
- Bruce will call Mark Neiheisel to see if he is willing to organize the golf outing in spring.

Monthly Programs for the year are as follows:

December 10, 2007	Lunch-What's up with Codes?
January	Holiday Party, date TBD
February 18, 2008	Refrigeration Night, tour, Dayton Bombers Game
March 10, 2008	Dinner (Tom Werkema) Distinguished Lecturer on Global Warming and Past President Dinner
April 14, 2008	Presentation (TBD) and Past President's Dinner
May or June 2008	Spring Golf Outing-Will Mark Neiheisel organize?