

**DAYTON ASHRAE
BOG MEETING MINUTES
DECEMBER 17, 2009**

In Attendance:

Jeremy Fauber	President, E-mail
Lorraine Kapka	Past President, Newsletter Editor
Tom Ferdelman	Historian
Jason Gillespie	Secretary
Gordon Schweitzer	Membership
Frank Mauro	BOG Member
Rick Pavlak	Vice President

Absent:

Russell Marcks	Student Activities, Website
Bruce Knapp	Past President
Steven Meier	Treasurer
Mike Kirchens	CTTC
Denny Lammlein	Research Promotion

GENERAL NEWS

- “Chapter Buddy Data” Access Program:
 - Are we interested in subscribing to this service?
 - \$75 annual fee
 - If one member pays because of this, then it’s paid for itself.
 - Could be valuable tool for data management for membership, roster, meeting attendance, etc... How much more useful than an excel spreadsheet... we’re not sure.
 - Much of this information comes from their society membership; we generally get a decent amount of information because of that.
- With so many delinquent local members we discussed possibilities.
 - Two tiered local membership, where one paid for membership and meeting attendance, and the other paid for membership and meetings would have to be paid for on a case by case basis.
 - We would probably bring in a lot less total money, the current system generates more income because so many people pay for local membership, but don’t attend meetings.
 - LK: Our average meeting attendance is ~40, how many people pay local dues?
 - 115 people
 - JF: What would be the value of a lower tier membership?

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- You receive the e-mails, newsletters, get your name in the roster, and help fund local scholarships.
 - LK: If you give everyone an option to pay less, they may begin to see that there is no need for them to pay full dues and the chapter could lose a lot more money.
- We also discussed that we need to find someone new to handle the website for Russ.
 - Perhaps we could find someone young that was interested in creating and maintaining a page for Dayton ASHRAE on some of the more popular social networking sites.
 - It would be ideal if we could find someone young and excited about web development to take over for Russ.
- There was some discussion about getting computers to student members in need of a computer, via Heapy.
- TF: Was not satisfied with the insulation presentation in for the December meeting.
 - 2 present agreed, it did not get technical enough.
- FM: USGBC has asked BCA if they would be interested in looking at certifications for commissioning.
 - BCA brought up the fact that a lot of states are addressing the required credentials to do commissioning.

TREASURERY REPORT

- Current checking account balance is \$21,241.
- Local dues for November were \$570.
- Meeting income of \$100.
- Split the pot for ASHRAE research was \$10 from the chapter, \$10 from Mike Kirchens.
 - FM: Was wondering if the STP was worth continuing for \$10 in.
 - It was rushed and understaffed at this lunch meeting, should be atypical.
- Minishow, outstanding booth fees.
 - ElitAire/Multistack booth fee was received, \$400.
 - JF: Has Point to Point fee, \$400
 - Spears MS has contacted us indicating they will get payment to us.
- Expected expenses for December meeting is \$1000.

CTTC

- April: Load-match site tour, Angel Collins is contact.
 - We would like to see some more information on this. (Location, transportation, dinner...)
- March: Regular Meeting, Dick Pearson to speak?
 - JF: Received an e-mail that all Dist. Lecturer slots had been filled for the region, therefore, we will be responsible for covering travel expenses.

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- JF to TF: Would we be interested in doing a president's night for this meeting?
 - TF: I will be out of town at this time.
- Do we have a date for this meeting?
 - No, not at this time.

SCHOLARSHIP COMMITTEE

- Members: We currently have five committee members.
 - Lorraine Kapka
 - Russ Marcks
 - Dan Papay – WSU Facilities director
 - Leslie Grossbeck – UD Facilities
 - Frank Mauro
- Moving forward, the plan is:
 - Collect materials
 - Put together an agenda
 - Review and Criticism
 - January – Call a meeting for review
 - February – Call a meeting to finalize
 - March – Board Review
 - June – Be done so that we are ready for next year.
- JF: Thinks one part of the rules for the committee needs to be that Committee members should be a local ASHRAE member, or a faculty member or employee of a local university.
 - Discussion: Is membership really a requirement? Do we really want to put restrictions on who we can accept? Shouldn't just being a member of the local industry be enough? Getting non-members involved may help sway them to join.

STUDENT ACTIVITIES

- JF: No update from Russ Marcks.
 - LK: There hasn't been much happening at Sinclair since the Minishow, there is a [student chapter] meeting scheduled for late February. No speaker as of yet.
 - JF: Would like to attend this meeting.
- JF: Fiona Martin has sent an e-mail regarding the UD student chapter.
 - UD student chapter has elected their four officers for next semester.
 - Jessica Minor President
 - Jarret Kelley Vice-President
 - Dustin Langille Secretary
 - Joel Baetens Treasurer
- LK: What is happening with the regional student meeting that Lawrence Tech was talking about sponsoring? Has anyone heard anything? (No)

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RESEARCH PROMOTION

- Denny is pretty sure that we are ahead of last year, other than that, no real update.

SECRETARY POSITION

- JF: Have you had a chance to go over the information [Jeremy Fauber] sent to you?
 - JG: I've gone over them lightly. What do I need to do at this point? Get a hold of a members list?
 - JF: You should already have a member's list.
- TF: Asks what is realistic for the roster as 90% of the work is in the Reps section, is it really worth all that time to have an updated rep directory?
 - RP: That section should be the easiest to get data for since it is essentially free advertising/publicity.
 - TF: Even if getting the information is easy, you still have to get it into the document.
 - People change jobs and don't update their ASHRAE data, so even though we have some of this data, some of it may still be wrong.
 - JF: Many people DO update their data as well.
 - JF: There may be a way to indicate who people rep in this program.
- JF: Check with Russ to see if it would be possible to put the roster on-line.
 - Russ has talked about doing this, but time would have to permit.
 - Some people don't want their contact info posted on the internet for all to see, download, and then use for less legitimate reasons.

MEMBERSHIP PROMOTION

- JF: List of delinquent members as of Dec. 8th, 2009.
 - 70 delinquent for local dues, 14 also delinquent on society dues.
 - RP: will look over the list, and talk to the Heapy people.
- GS: There will be a webinar this afternoon (12-17-09) about membership promotion. GS will be attending.
- GS: Do we have an 09/10 membership form available?
 - LK: It is attached to the newsletter.
- GS will go over the list of delinquent members.

PRESIDENT ELECT

- RP: Officer Elections, next year's openings are:
 - Secretary, Membership, Research and promotion, assistant golf outing co-coordinator, and webmaster.
 - RP: will try to get some kind of "call to action" written up to be included in the news letter.

GOLF OUTING

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- Steve Fraley has gotten a flyer together; JF will send that out with the holiday party flyer.

HOLIDAY PARTY

- LK: A line was added to the flyer indicating that wine would be available by the bottle.
 - Russ had been trying to get a price together, but wasn't able to get anything final in time.
 - FM: We should add a line that says reservations are limited.
- JF: Is going to have tickets made up and send them out.
- LK: Should we invite Steven Johnson, the president of Sinclair? (Yes)

AFFILIATION

- JF got an e-mail from Heapy, they would like to put our logo and that they are affiliated with ups, on their website. They would also like for us to put their information, logo, and a link to their site, on our website.
 - JF: For allowing companies to put our logo on their website we must form a consistent policy.
 - You must have an employee who is a local member.
 - OR
 - We can create a company membership for the local chapter.
 - They would pay \$95 a year for their company to be affiliated with the local society.
 - The company must designate a single person to associate with their affiliation to Dayton ASHRAE. No separate membership fee will be required to display the Dayton ASHRAE logo on their website.
 - It should be discussed in the future how to handle our displaying of their logo. (Whether they should pay a fee to the scholarship fund, or something of that nature.)

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